



## TABLETOP CLINIC & POSTER PRESENTATION APPLICATION

ICOI Central America Symposium

San Jose, Costa Rica • February 28 - March 2, 2019

Real Intercontinental

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Title of Your Presentation:

Presentation Format (please select one)

Poster Presentation

Tabletop Clinic

Abstract (or on a separate sheet):

List any Company Affiliation or Sponsorship:

\_\_\_\_\_

**APPLICATION MUST BE RECEIVED BY FEBRUARY 1, 2019**

## **TABLETOP CLINIC & POSTER PRESENTATION GUIDELINES**

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1. The Scientific Program Committee will consider the following categories for Tabletop Clinic and Poster Presentations:
  - a. Basic science and/or clinical research
  - b. Clinical applications, techniques or tips
  - c. Laboratory applications, techniques or tips
2. A maximum of two presenters will be permitted for any one Tabletop Clinic or Poster Presentation.
3. All applications will be reviewed by the Scientific Program Committee and will be selected based on merit and appropriateness of subject.
4. The objective of the Tabletop Clinic or Poster Presentations is a concise display of a single concept/technique lasting a maximum of **10 minutes** so that multiple presentations can be made to small groups. **Presenters must also have a 3 minute summation to give to the judges upon request.**
5. The presentation of Tabletop Clinics should be made using your personal laptop computer. The following will be provided by the ICOI for Tabletop Clinics:
  - **One draped table**
  - **Sign indicating the presenter's name(s)**
  - **No power outlet will be provided. Presenter must have fully charged batteries that will last the duration of the presentations.**
6. Poster Presentations should be laminated and of professional quality. The poster must be no more than 48 inches wide x 60 inches high. The following will be provided by the ICOI for Poster Presentations:
  - **A panel (48 inches wide x 60 inches high) to display your poster.**
  - **The poster must be no more than 48 inches wide by 60 inches high. Please see the following sample.**
  - **Sign indicating the presenter name(s)**

7. Commercial affiliations, with or without financial support, must be disclosed on the Tabletop Clinic & Poster Presentation Application. The ICOI discourages the use of commercial names in presentations.
8. An appointed committee will judge all presentations. The first place winner of the competition will receive \$500 USD, one complimentary registration to a future ICOI sponsored symposium and an award plaque. The second place winner will receive \$250 USD, one complimentary registration to a future ICOI sponsored symposium and an award plaque. The third place winner will receive one complimentary registration to a future ICOI symposium and an award plaque. All winners will be announced during the meeting.
9. All presentations will help to fulfill CE maintenance hours for ICOI advanced credentials.
10. Tabletop Clinics and Poster Presentations will be held on **Thursday, February 28, 2019** in the Exhibition area from **6:00 until 8:30 p.m.** **Participants must be present in the exhibition area no later than 5:00 pm on Thursday, February 28th for set-up and judging.** Posters are to remain on display for the duration of the meeting and should be removed on Saturday, March 2, 2019 during the afternoon break.
11. The ICOI is unable to waive registration fees or provide travel/lodging expenses for tabletop presenters. **Please make sure to register with the ICOI central office, by either faxing your registration to (973) 783-1175 or contacting the office at (973) 783-6300.**

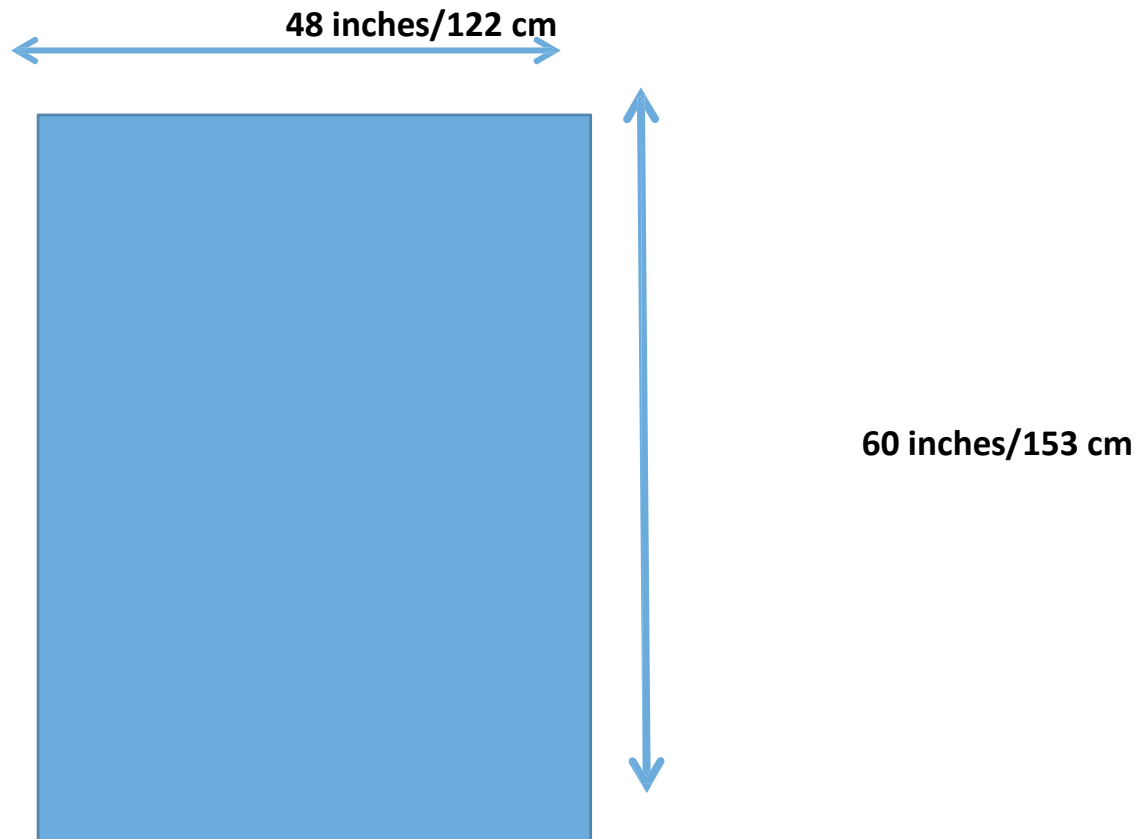
Please submit Tabletop Clinic & Poster Presentation Application to Dr. Avi Schetritt:

**Dr. Avi Schetritt**

**E-Mail: [dravi@comcast.net](mailto:dravi@comcast.net)**

**Applications must be  
received by February 1, 2019**

**POSTERS MUST BE LAMINATED AND OF PROFESSIONAL QUALITY POSTERS MUST BE NO MORE THAN 48 INCHES WIDE X 60 INCHES LONG**



**We recommend including the following in your poster:**

- Abstract
- Introduction
- Materials/Methods
- Result
- Discussion
- Conclusion
- References